



7925 Neubert Springs Road Knoxville, TN 37920  
 Phone (865)249-8295 Fax (865)249-8296  
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# Electrical Services Order Form Sevierville Convention Center

Name of Event IGES Event Dates NOV 5-7, 2024 Booth # \_\_\_\_\_  
 Exhibitor/Vendor Name \_\_\_\_\_ Contact Name \_\_\_\_\_  
 Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Phone (\_\_\_\_) \_\_\_\_\_ Fax (\_\_\_\_) \_\_\_\_\_ E-Mail \_\_\_\_\_

## DEADLINE FOR THE ADVANCE RATE: OCTOBER 21, 2024

### BASIC SERVICE: (Flat Rate Per Event)

Code	Quantity	Description	Advance Rate	Standard Rate	Total
701		120V 20-amp 1-phase (0-2000 watts)	\$90.00	\$150.00	
707		Labor per man hour for special installation (non-taxable)	\$60.00	\$60.00	
708		25-ft extension cord	\$25.00	\$25.00	
709		3-way 15-amp power splitter or 5-way 15-amp power strip	\$12.00	\$12.00	
710		Double spot light on 8' upright pole w/ base (electricity, cords or splitters not included in price, order separately above)	\$60.00	\$60.00	

**Payment Policy:** To receive advance rates, orders **MUST BE RECEIVED 14 DAYS** prior to exhibitor move-in date and full payment must be included.

**Late Request:** All orders received late will be charged at standard rate. No exceptions.

**Cancellation Policy:** No refunds for cancellations.

Subtotal	
Sales Tax (9.25%)	
<b>TOTAL</b>	

### Credit Card Authorization:

AMEX      Account Number: \_\_\_\_\_  
 VISA  
 MASTERCARD      Expiration Date: Month \_\_\_\_\_ Year \_\_\_\_\_ Verification Code: \_\_\_\_\_  
 DISCOVER      3-digit code on back of card  
4-digit code front of AMEX

Cardholder's Name: \_\_\_\_\_

Card Billing Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

### REMIT TO ADDRESS:

Griffin Electric Company  
 7925 Neubert Springs Road  
 Knoxville, TN 37920

**Fax: (865)249-8296**

**E-mail: [griffinelectric@comcast.net](mailto:griffinelectric@comcast.net)**

### Conditions and Safety Regulations for Electrical Services

Wall, column and permanent building utility outlets are not part of booth space and are not to be used by exhibitors, unless specified otherwise. All equipment, regardless of source of power, must comply with all federal, state and local building and safety codes. All service connections and overload protection to such equipment must be made by Griffin Electric Company only. All equipment must be properly tagged and wired with complete information as to type. All appropriate exhibitor's extension cords must be of the three-wire grounded type; residential-type extension cords and power strip cords are prohibited by local building and safety codes. All exposed non-current carrying metal parts of fixed equipment, which are liable to be energized, must be grounded.

The parties agree that the implied warranties of merchantability and fitness for a particular purpose and all other warranties, expressed or implied, are excluded from this agreement. Griffin Electric Company does not assume any liability for damages or any type whatsoever or loss of anticipatory profits resulting from the use of equipment or services or delivery or installation, or damage of sort whatsoever to user's goods or equipment arising from any cause whatsoever.

**ALL ORDERS MUST BE RECEIVED BY MAIL OR FAX; NO PHONE ORDERS ACCEPTED!**

JULY 2023

**ALL ORDERS SUBJECT TO AVAILABILITY**

**PAYMENT METHODS ACCEPTED: AMEX, VISA, MASTERCARD, DISCOVER or MONEY ORDER**